

## **Online Registration Information**

### **If you registered online in the fall...**

just click on family log-in. Your family userid and password will be the same one you created last season.

### **If your child played in fall but you didn't register them online...**

they will still have a userid and password. Look under Individual Player and click on lost password. Your child's userid will be their first name then last name (no space). Their password will then be sent to the email address you provided on the fall registration form.

### **If you've never logged in before...**

1. Create a Family Userid and Password (case sensitive)
  - Suggested Userid is Last Name and Parent First Name or Initial (If you do not choose, a Userid & Password will be assigned.)
2. Add a Player and enter information.
  - Name; gender; DOB; Pennsylvania East; school district; year of graduation
  - U.S. mailing address; e-mail address; text message number
  - Create a Player Userid (suggest FirstnameLastname) & Password
3. Welcome Page (on the left)– displays Family Members
  - Search for a club. (We are South Middle SA in Pennsylvania East)
  - Select South Middleton SA
  - Select Spring 2012 Program
4. Under Current Family Members, click "Register Now" for each child.
  - Add/edit information as needed for Player and Parent(s)
  - Select Uniform Size for shirt and shorts
  - Check box to acknowledge you are the legal guardian.
  - Update Emergency Contact & Medical Info as needed (can update later)
  - Select Volunteer Role; Sponsorship; and/or, Scholarship Donation, if desired
  - Select payment method as credit card or mail-in check.
  - Near bottom type your full name and check the box to agree to pay
  - Submit your application